

Privacy Notice

Visitors



privacy@welcomm.co.uk

0800 0646464

Privacy Notice

What information do we collect from you?

- Your name
- The organisation you work for
- The registration of your car (if you have parked at our premises)

Why do we collect this information?

You are a visitor to our offices.

We will process your Personal Data in accordance with the legal obligations placed on us by fire safety legislation.

Should you decide against providing the Personal Data necessary to support us in meeting our legal obligations, your visit will not proceed and you will be asked to leave our premises.

Who might we share your information with?

We will also share your Personal Data with British local and central government bodies and agencies; to the extent required by law.

What do we do with your information?

We will use your Personal Data to help ensure that your visit to our office is safe and we can assist you in the unlikely event of an emergency incident occurring.

How long do we keep hold of your information?

Your Personal Data will be retained for up to 3 months after you visited our office.

What are your rights?

You can contact us at privacy@welcomm.co.uk and:

- Ask us to provide a copy of the Personal Data for you that we hold or process.
- Request that we make a correction to the Personal Data for you that we hold or process.
- Object to our processing of your Personal Data.

If you are unhappy with our processing of your Personal Data; or our handling of a related request you can complain to the ICO at <https://ico.org.uk/concerns> or contact them by telephone on 0303 123 1113.



You also have the right to take legal action if you are not satisfied with our handling of your Personal Data; or how we deal with a related request.

Is your information used for any automated decision making?

We will not process your Personal Data for the purpose of automated decision making.

Will your information be transferred overseas?

From time to time, our suppliers may store and process your data outside the European Economic Area (EEA), in the United States.

When this occurs, your Personal Data is safeguarded by our policy of using suppliers who have adopted European Union (EU) Model Clauses; or who hold a current Privacy Shield certification for their US-based operations.

What are our contact details?

This Privacy Notice is issued by Welcomm Communications Limited.

Our principal place of business is 24 The Point, Market Harborough, Leicestershire, LE16 7QU.

You can contact us:

- By post, using the postal address given above.
- By Telephone, on the contact number published on our website.
- By email using privacy@welcomm.co.uk

